

Frederick County Public Schools

Division Wide Title I Parental Involvement Plan

2018-19

In support of strengthening student academic achievement, Frederick County Public Schools, as a recipient of Title I, Part A funds, has developed jointly with, agreed on with, and distributed to, parents of participating children, a written parental involvement plan that contains information required by section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA). This plan establishes the expectations for parental involvement and describes how Frederick County Public Schools will implement parental involvement activities. These activities are also incorporated into the division's Title I plan.

PART I. General Expectations

The following statutory requirements will be implemented:

- A. Frederick County Public Schools will put into operation, programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- B. Consistent with section 1118, Frederick County Public Schools will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- C. Frederick County Public Schools will incorporate this division wide parental involvement plan into its division plan developed under section 1112 of the ESEA.
- D. In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, Frederick County Public Schools and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- E. If the division plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, Frederick County Public Schools will submit any parent comments with the plan when Frederick County Public Schools submits the plan to the Virginia Department of Education.
- F. Frederick County Public Schools will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- G. Frederick County Public Schools will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

1. parents play an integral role in assisting their child's learning;
2. parents are encouraged to be actively involved in their child's education at school;
3. parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
4. carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. Implementation of Required Division Wide Parental Involvement

- A. Frederick County Public Schools will take the following actions to involve parents in the joint development of its division wide parental involvement plan under section 1112 of the ESEA:
 1. The Division Parent Advisory Council assists in developing, reviewing and revising the division parent involvement plan at the fall Division Parent Advisory Council meeting each school year.
- B. Frederick County Public Schools will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 1. School SOL test results are shared with parents through the school report cards and school improvement goals are shared through parent/teacher meetings and through school newsletters. Schools implementing a Schoolwide Title I program involve parents in the planning and revising process of the Schoolwide Title I Plan.
- C. Frederick County Public Schools will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
 1. The Title I supervisor provides parent involvement training through staff meetings scheduled quarterly throughout the school year. Title I teachers also attend workshops in effective parent involvement.
 2. Teachers share parent involvement activities/ideas with their colleagues at Title I staff meetings listed above.
- D. Frederick County Public Schools will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies for Head Start by the following:
 1. Frederick County Public Schools provides support services to Head Start. The parent newsletter provided to Title I students is provided to Head Start parents.

- E. Frederick County Public Schools will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). Frederick County Public Schools will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
1. Division Parent Advisory Council members assist in developing the parent evaluation survey at the spring meeting.
 2. Parent evaluation surveys are sent to parents of participating Title I students in Targeted Assistance Schools and all parents in Schoolwide Schools. The survey is distributed in the Spring.
 3. The office of reading intervention and professional learning collect the returned evaluation surveys in June.
 4. The supervisor of reading intervention and professional learning compiles the results of the surveys and uses those results in planning the Title I program for the next school year.
 5. Survey results are reported to Title I staff and to the Division Parent Advisory Council at their fall meeting.
- F. Frederick County Public Schools will build schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement, through the following activities specifically described below:
1. Frederick County Public Schools will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by Frederick County Public Schools, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph.
 - a. Virginia's academic content standards (Standards of Learning or SOL's),
 - b. Virginia's student academic achievement standards,
 - c. Virginia's and local academic assessments including alternate assessments,
 - d. meeting the requirements of Title I, Part A,
 - e. monitoring their child's progress, and
 - f. working with educators:
 - (1) Title I schools will offer four workshops for parents each school year. Two workshops will be scheduled prior to January 1st.
 - (2) The first school workshop in the fall will include a review of the requirements of Title I, Part A.
 2. Frederick County Public Schools will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- a. providing at least four school-level workshops each year offered at a variety of times for parents to learn how to improve their child's achievement, to provide literacy training, to demonstrate the use of technology, and to foster parent involvement.
 - b. providing *Recipes for Success*, a monthly newsletter, to all parents of participating children.
 - c. providing parent informational brochures to help parents improve their child's academic achievement.
3. Frederick County Public Schools will, with the assistance of its schools and parents, educate its teachers, student support personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by providing training for principals through regularly scheduled Elementary Instructional Focus meetings.
 4. Frederick County Public Schools will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
 5. Frederick County Public Schools will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
 - a. Invitations to parents for meetings/activities are translated into their native language whenever practicable.
 - b. Interpreters are available for parent meetings whenever practicable.
 - b. Interpretation and translation services are scheduled through the office of federal programs.

PART III. Discretionary Division Wide Parental Involvement Plan Components

The Division wide Parental Involvement Plan may include the following discretionary activities that Frederick County Public Schools, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- A. paying reasonable and necessary expenses associated with parental involvement activities, and child care costs, to enable parents to participate in school-related meetings and training sessions;
- B. maximizing parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- C. adopting and implementing model approaches to improving parental involvement;
- D. establishing a division wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs; and
- E. providing other reasonable support for parental involvement activities under section 1118 as parents may request.

PART IV. Adoption

This division wide Parental Involvement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by minutes from the division parent advisory council meeting on December 13, 2018.

This plan, approved by the superintendent of schools of Frederick County Public Schools, will be in effect for the period of one school year. Frederick County Public Schools will distribute this plan to all parents of participating Title I, Part A children by January 31, 2019.

Superintendent of Schools Signature

David T. Sovine
Superintendent of Schools Name

Date